

Lunch Time Supervision Policy

Policy Overview

This policy addresses how the Halifax Regional School Board provides supervision for students' during lunch break.

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Policy and Procedures History

- Policy approved – June 22, 1999
- Policy revised – May 28, 2002
- Policy revised – April 9, 2008
- Policy revised – May 27, 2009
- Policy revised – March 25, 2015
- Procedures approved – June 22, 1999
- Procedures revised – May 28, 2002
- Procedures revised – December 19, 2007
- Procedures revised – April 9, 2008
- Procedures revised – May 27, 2009
- Procedures revised: March 25, 2015

1.0 Legislative Context

- 1.1 The Halifax Regional School Board is committed to ensuring this policy is in accordance with the *Nova Scotia Education Act*.

2.0 Principles

- 2.1 In accordance with the *Education Act* s.64D, on and after September 2009, the Halifax Regional School Board shall provide for the supervision of students during the student's lunch break at no cost to the student.
- 2.2 Principals shall maintain their general authority and responsibility in regard to lunch time supervision in their school.

3.0 Authorization

- 3.1 The Superintendent is authorized to develop and implement procedures in support of this policy.

4.0 Policy Review

- 4.1 This policy will be reviewed every five (5) years or on an as needed basis.

Lunch Time Supervision Procedures

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1.0 Supervision Requirements

1.1 The board shall strive to meet the supervision ratios as follows:

1.1.1 1 monitor for every 25 students at elementary;

1.1.2 1 monitor for every 100 students at junior high;

1.1.3 1 monitor for every 200 students at senior high.

1.2 Ratios at elementary schools may exceed the recommended ratio if monitors are unavailable and the supervision space allows for additional students to be accommodated safely.

2.0 Management Responsibilities

2.1 Compensation levels for lunchtime supervision employees will be determined and reviewed on an annual basis.

3.0 Principal's Responsibilities

3.1 The Principal will be responsible for ensuring that lunchtime supervision is provided for students.

3.2 The principal shall:

3.2.1 Register all students who wish to remain at school for lunch;

3.2.2 Develop and implement supervision strategies to ensure that students are appropriately monitored;

- 3.2.3 Communicate with parents/guardians about behaviour expectations for students during lunchtime supervision and the need for them to inform the school when their child/ children will not be staying for lunch;
- 3.2.4 Provide all lunch monitors with a handbook that will include emergency procedures, expectations, and standard operating procedures.