

AGENDA

Committee of the Whole Meeting



Wednesday, February 8, 2017

6:00 pm

**Board Chambers
33 Spectacle Lake Drive
Dartmouth, NS**

1. CALL TO ORDER

We acknowledge that this meeting is being held on Mi'kmaw territory.

2. RECORD OF ATTENDANCE

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

January 11, 2017

5. AWARDS / PRESENTATIONS

5.1 Presentation celebrating African Heritage Month from Salia Hansen, student at Oxford School and Guyleigh Johnson - Student Support Worker, Spoken word artist and author.

6. INFORMATION ITEMS

6.1 [Report #2017-01-05 – Respectful Workplace Program](#), Dorothy Pedlar, Respectful Workplace Consultant, Human Resources.

7. PUBLIC PRESENTATIONS

8. DATE OF NEXT MEETING

Audit Committee – February 15, 2017

PDRC – February 15, 2017

Regular Board Meeting – February 22, 2017

Committee of the Whole – March 8, 2017

9. IN-CAMERA

9.1 Approval of December 14, 2016 In-Camera minutes

9.2 School Insurance Program Presentation

10. ADJOURNMENT



**HALIFAX REGIONAL SCHOOL BOARD
COMMITTEE OF THE WHOLE
MINUTES
January 11, 2017
6:00 p.m.**

- PRESENT:** Archy Beals
Suzy Hansen
Cindy Littlefair
Jennifer Raven
Dave Wright
- Bridget Boutilier
Nancy Jakeman
Linda MacKay
Jessica Rose
- REGRETS:** Gin Yee
Denise Bell, Regional Education Officer
Alison King, Director, Program
Marlene Ruck Simmonds, Senior Diversity Advisor
Susan Tomie, Director, School Administration
- STAFF:** Elwin LeRoux, Superintendent
Lance Bullock, Senior Staff Advisor
Natascha Joncas, Acting Corporate Secretary
Terri Thompson, Director, Financial Services
Doug Hadley, Coordinator, Communications
Tracy O’Kroneg, Director, Human Resource Services
Ron Heiman, Director, Operations Services
Trevor Baker, Manager, VoIP & Network Structure
Athena Leclair, Administrative Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m.

2. RECORD OF ATTENDANCE

Let the record show that all Board Members are in attendance with the exception of Gin Yee who sent his regrets.

3. APPROVAL OF AGENDA

It was moved and seconded (Jakeman/Wright) that the Governing Board approve the agenda.

(CARRIED)

4. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

It was moved and seconded (MacKay/Boutilier) that the Governing Board approve the December 14, 2016 minutes.

(CARRIED)

5. AWARDS / PRESENTATIONS

6. INFORMATION ITEMS

6.1 Report #2017-01-02 – New School Construction Update, Ron Heiman, Director, Operations.

Ron Heiman, Director, Operations presented the report and responded to questions from Board Members.

6.2 Report #2017-01-03 – Budget Process Overview, Terri Thompson, Director, Financial Services.

Terri Thompson, Director, Financial Services presented the report and responded to questions from Board Members.

7. PUBLIC PRESENTATIONS

8. DATES OF NEXT MEETINGS

Policy Development and Review Committee – January 18, 2017

Regular Board Meeting – January 25, 2017

Committee of the Whole – February 8, 2017

Audit Committee – February 15, 2017

9. ADJOURNMENT

It was moved and seconded (Wright/Hansen) that the meeting be adjourned.

(CARRIED)

Meeting adjourned by the Governing Board at 7:29 p.m.

Cindy Littlefair
Chair
Halifax Regional School Board

Natascha Joncas
Acting Corporate Secretary

Prepared by Athena Leclair
Administrative Assistant to the Corporate
Secretary

DRAFT

Halifax Regional School Board Respectful Workplace Program Overview

Purpose

To provide information to the Governing Board regarding the Respectful Workplace Program.

Background

One of the goals contained in the HRSB's 2016-2017 Business Plan is to strengthen safe and inclusive school environments. One of the priorities identified is the implementation of a respectful workplace program that supports HRSB's commitment to fostering a safe and respectful work and learning environment. The Respectful Workplace Program, led by Human Resource Services, is a resource available to all employees of HRSB, who may be concerned about issues of respect, conflict, or harassment in the workplace.

Content

The Respectful Workplace Program provides employees with the opportunity to make a timely request for support and assistance, including confidential consultations and coaching, facilitated conversations and mediation. The Program also offers professional development and team building sessions to foster safe and respectful work and learning environments, with positive professional relationships. An campaign was launched in August 2016 to promote conversations about respect in the workplace and increase awareness of the Respectful Workplace Program.

Funding Details

N/A

Timeline

N/A

Appendices

N/A

Recommendations

It is recommended the Governing Board receive this report for information.

Communications

AUDIENCE	RESPONSIBLE	TIMELINE
Committee of the Whole	Director, Human Resource Services	February 8, 2017

Contact

For further information, please contact:

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